



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: STODDARD MUNICIPAL WATER UTILITY

Principal Office: 180 NORTH MAIN STREET  
STODDARD, WI 54658

For the Year Ended: DECEMBER 31, 1999

WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*



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**IDENTIFICATION AND OWNERSHIP**

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**Exact Utility Name:** STODDARD MUNICIPAL WATER UTILITY**Utility Address:** 180 NORTH MAIN STREET  
STODDARD, WI 54658**When was utility organized?** 12/31/1941**Report any change in name:****Effective Date:****Utility Web Site:**

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**Utility employee in charge of correspondence concerning this report:**

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**Name:** MRS DEBRA KENDHAMMER**Title:** CLERK/TREASURER/ADMINISTRATOR**Office Address:**180 NORTH MAIN STREET  
STODDARD, WI 54658**Telephone:** (608) 457 - 2136**Fax Number:** (608) 457 - 2165**E-mail Address:**

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**Individual or firm, if other than utility employee, preparing this report:**

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**Name:** MRS CAROL ANN CHRISTNOVICH**Title:** MANAGER, CPA**Office Address:** HAWKINS, ASH, BAPTIE & CO., LLP99 MILWAUKEE  
P.O. BOX 1508  
LA CROSSE, WI 54602-1508**Telephone:** (608) 784 - 7737 EXT 219**Fax Number:** (608) 785 - 2140**E-mail Address:** cchristnovich@habco.com

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**President, chairman, or head of utility commission/board or committee:**

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**Name:** MR CLARENCE MCCLELLAN**Title:** DIRECTOR**Office Address:**180 NORTH MAIN  
STODDARD, WI 54658**Telephone:** (608) 457 - 2136**Fax Number:** (608) 457 - 2165**E-mail Address:**

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**Are records of utility audited by individuals or firms, other than utility employee?** YES

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**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** MR ALLAN D BROTT**Title:** PARTNER, CPA**Office Address:** HAWKINS, ASH, BAPTIE & CO, LLP

99 MILWAUKEE

P.O. BOX 1508

LA CROSSE, WI 54602

**Telephone:** (608) 784 - 7737 EXT 205**Fax Number:** (608) 785 - 2140**E-mail Address:** abrott@habco.com**Date of most recent audit report:** 1/26/2000**Period covered by most recent audit:** YEAR ENDED DECEMBER 31, 1999

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**Names and titles of utility management including manager or superintendent:**

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**Name:** MR BERNARD WOPAT**Title:** SUPERINTENDENT**Office Address:**

180 NORTH MAIN STREET

STODDARD, WI 54658

**Telephone:** (608) 457 - 2136**Fax Number:** (608) 457 - 2165**E-mail Address:**

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**Name of utility commission/committee:**    Water and Sewer Utility Commission

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**Names of members of utility commission/committee:**

MR TERESA CHRISTIANSON, TRUSTEE

MR BART FURMAN, TRUSTEE

MR CLARENCE MCCLELLAN, DIRECTOR

MR BERNARD WOPAT, SUPERINTENDENT

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**Is sewer service rendered by the utility?** YES**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes?** NO**Date of Ordinance:****Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?**    NO

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**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

<b>Particulars (a)</b>	<b>This Year (b)</b>	<b>Last Year (c)</b>	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	69,702	68,510	<b>1</b>
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	47,461	42,185	<b>2</b>
Depreciation Expense (403)	9,153	8,762	<b>3</b>
Amortization Expense (404)	0	0	<b>4</b>
Taxes (408)	4,905	4,513	<b>5</b>
<b>Total Operating Expenses</b>	<b>61,519</b>	<b>55,460</b>	
<b>Net Operating Income</b>	<b>8,183</b>	<b>13,050</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	<b>6</b>
<b>Utility Operating Income</b>	<b>8,183</b>	<b>13,050</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	<b>7</b>
Nonoperating Rental Income (418)	0	0	<b>8</b>
Interest and Dividend Income (419)	567	354	<b>9</b>
Miscellaneous Nonoperating Income (421)	0	0	<b>10</b>
<b>Total Other Income</b>	<b>567</b>	<b>354</b>	
<b>Total Income</b>	<b>8,750</b>	<b>13,404</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	<b>11</b>
Other Income Deductions (426)	0	0	<b>12</b>
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>8,750</b>	<b>13,404</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	4,905	4,860	<b>13</b>
Amortization of Debt Discount and Expense (428)	741	744	<b>14</b>
Amortization of Premium on Debt--Cr. (429)			<b>15</b>
Interest on Debt to Municipality (430)	275	886	<b>16</b>
Other Interest Expense (431)	0	0	<b>17</b>
Interest Charged to Construction--Cr. (432)			<b>18</b>
<b>Total Interest Charges</b>	<b>5,921</b>	<b>6,490</b>	
<b>Net Income</b>	<b>2,829</b>	<b>6,914</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	80,075	13,693	<b>19</b>
Balance Transferred from Income (433)	2,829	6,914	<b>20</b>
Miscellaneous Credits to Surplus (434)	0	59,468	<b>21</b>
Miscellaneous Debits to Surplus--Debit (435)	0	0	<b>22</b>
Appropriations of Surplus--Debit (436)	0	0	<b>23</b>
Appropriations of Income to Municipal Funds--Debit (439)	0	0	<b>24</b>
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>82,904</b>	<b>80,075</b>	

**INCOME STATEMENT ACCOUNT DETAILS**

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	0	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	0	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	0	
<b>Interest and Dividend Income (419):</b>		
RIVER BANK	567	4
<b>Total (Acct. 419):</b>	567	
<b>Miscellaneous Nonoperating Income (421):</b>		
NONE		5
<b>Total (Acct. 421):</b>	0	
<b>Miscellaneous Amortization (425):</b>		
NONE		6
<b>Total (Acct. 425):</b>	0	
<b>Other Income Deductions (426):</b>		
NONE		7
<b>Total (Acct. 426):</b>	0	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE		8
<b>Total (Acct. 434):</b>	0	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		9
<b>Total (Acct. 435)--Debit:</b>	0	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		10
<b>Total (Acct. 436)--Debit:</b>	0	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		11
<b>Total (Acct. 439)--Debit:</b>	0	



**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

<b>Particulars (a)</b>	<b>Water (b)</b>	<b>Electric (c)</b>	<b>Sewer (d)</b>	<b>Gas (e)</b>	<b>Total (f)</b>	
Revenues (account 415)					<b>0</b>	<b>1</b>
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					<b>0</b>	<b>2</b>
Payroll					<b>0</b>	<b>3</b>
Materials					<b>0</b>	<b>4</b>
Taxes					<b>0</b>	<b>5</b>
<b>Other (list by major classes):</b>						
NONE					<b>0</b>	<b>6</b>
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT**

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

<b>Description (a)</b>	<b>Water Utility (b)</b>	<b>Electric Utility (c)</b>	<b>Sewer Utility (Regulated Only) (d)</b>	<b>Gas Utility (e)</b>	<b>Total (f)</b>	
Total operating revenues	69,702	0	0	0	<b>69,702</b>	<b>1</b>
Less: interdepartmental sales	0		0	0	<b>0</b>	<b>2</b>
Less: interdepartmental rents					<b>0</b>	<b>3</b>
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				<b>0</b>	<b>4</b>
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					<b>0</b>	<b>5</b>
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE					<b>0</b>	<b>6</b>
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>69,702</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69,702</b>	

**BALANCE SHEET**

<b>Assets and Other Debits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>UTILITY PLANT</b>			
Utility Plant (100)	375,508	369,668	<b>1</b>
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	128,884	121,037	<b>2</b>
<b>Net Utility Plant</b>	<b>246,624</b>	<b>248,631</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	<b>3</b>
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	<b>4</b>
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	<b>5</b>
Other Investments (124)	0	2,410	<b>6</b>
Special Funds (125)	6,083	1,200	<b>7</b>
<b>Total Other Property and Investments</b>	<b>6,083</b>	<b>3,610</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	151	15,974	<b>8</b>
Temporary Cash Investments (132)			<b>9</b>
Notes Receivable (141)	0	0	<b>10</b>
Customer Accounts Receivable (142)	11,678	12,836	<b>11</b>
Other Accounts Receivable (143)	0	0	<b>12</b>
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	<b>13</b>
Receivables from Municipality (145)	8,586	9,631	<b>14</b>
Materials and Supplies (150)	0	0	<b>15</b>
Prepayments (165)	0	1,645	<b>16</b>
Other Current and Accrued Assets (170)			<b>17</b>
<b>Total Current and Accrued Assets</b>	<b>20,415</b>	<b>40,086</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	2,690	3,431	<b>18</b>
Extraordinary Property Losses (182)	0	0	<b>19</b>
Other Deferred Debits (183)	0	0	<b>20</b>
<b>Total Deferred Debits</b>	<b>2,690</b>	<b>3,431</b>	
<b>Total Assets and Other Debits</b>	<b>275,812</b>	<b>295,758</b>	

**BALANCE SHEET**

<b>Liabilities and Other Credits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	37,199	37,199	<b>21</b>
Appropriated Earned Surplus (215)			<b>22</b>
Unappropriated Earned Surplus (216)	82,904	80,075	<b>23</b>
<b>Total Proprietary Capital</b>	<b>120,103</b>	<b>117,274</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	87,700	88,200	<b>24</b>
Advances from Municipality (223)	0	8,415	<b>25</b>
Other long-Term Debt (224)	0	0	<b>26</b>
<b>Total Long-Term Debt</b>	<b>87,700</b>	<b>96,615</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	<b>27</b>
Accounts Payable (232)	877	1,825	<b>28</b>
Payables to Municipality (233)	9,252	18,089	<b>29</b>
Customer Deposits (235)			<b>30</b>
Taxes Accrued (236)	3,495	6,322	<b>31</b>
Interest Accrued (237)	877	939	<b>32</b>
Other Current and Accrued Liabilities (238)	1,224		<b>33</b>
<b>Total Current and Accrued Liabilities</b>	<b>15,725</b>	<b>27,175</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	<b>34</b>
Customer Advances for Construction (252)			<b>35</b>
Other Deferred Credits (253)	0	0	<b>36</b>
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			<b>37</b>
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	52,284	54,694	<b>38</b>
<b>Total Liabilities and Other Credits</b>	<b>275,812</b>	<b>295,758</b>	

**NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

<b>Particulars (a)</b>	<b>Water (b)</b>	<b>Sewer (c)</b>	<b>Gas (d)</b>	<b>Electric (e)</b>	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	375,344	0	0	0	<b>1</b>
Utility Plant Purchased or Sold (391)					<b>2</b>
Utility Plant in Process of Reclassification (392)					<b>3</b>
Utility Plant Leased to Others (393)					<b>4</b>
Property Held for Future Use (394)					<b>5</b>
Construction Work in Progress (395)	164				<b>6</b>
Utility Plant Acquisition Adjustments (396)					<b>7</b>
Other Utility Plant Adjustments (397)					<b>8</b>
<b>Total Utility Plant</b>	<b>375,508</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	128,884	0	0	0	<b>9</b>
<b>Total Accumulated Provision</b>	<b>128,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>246,624</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	121,037				<b>121,037</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	9,153				<b>9,153</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	674				<b>674</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
					<b>0</b>	<b>9</b>
Salvage					<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
					<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>9,827</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,827</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	0				<b>0</b>	<b>15</b>
Cost of removal	1,980				<b>1,980</b>	<b>16</b>
Other debits (specify):						<b>17</b>
					<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>1,980</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,980</b>	<b>19</b>
<b>Balance End of Year</b>	<b>128,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,884</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					<b>21</b>
If yes, what is the rate?	2.65%					<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	0	1
<b>Additions:</b>		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
<b>Total Additions</b>	<u>0</u>	
<b>Deductions:</b>		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
<b>Total accounts written off</b>	<u>0</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	



**MATERIALS AND SUPPLIES**

<b>Account (a)</b>	<b>Generation (b)</b>	<b>Transmission (c)</b>	<b>Distribution (d)</b>	<b>Other (e)</b>	<b>Total End of Year (f)</b>	<b>Amount Prior Year (g)</b>
<b>Electric Utility</b>						
Fuel for generation					0	0 1
Other					0	0 2
<b>Total Electric Utility</b>					<u>0</u>	<u>0</u>

<b>Account</b>	<b>Total End of Year</b>	<b>Amount Prior Year</b>
Electric utility total	0	0 1
Water utility		0 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
<b>Total Materials and Supplies</b>	<u>0</u>	<u>0</u>

## UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
1997 Revenue Bonds	741	428	2,690	1
<b>Total</b>			<b>2,690</b>	
<b>Unamortized premium on debt (251)</b>				
NONE	0	0	0	2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	37,199	1
<b>Changes during year (explain):</b>		
NONE		2
<b>Balance end of year</b>	<b>37,199</b>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

<b>Description of Issue (a)</b>	<b>Date of Issue (b)</b>	<b>Final Maturity Date (c)</b>	<b>Interest Rate (d)</b>	<b>Principal Amount End of Year (e)</b>	
Revenue Bonds	03/18/1997	05/01/2005	5.75%	87,700	1
<b>Total Bonds (Account 221):</b>				<b>87,700</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Advances (223)</b>					
Village of Stoddard #2	01/03/1995	06/01/1999	6.50%	0	1
<b>Total for Account 223</b>				0	

**TAXES ACCRUED (ACCT. 236)**

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	6,322	1
<b>Accruals:</b>		
Charged water department expense	5,096	2
Charged electric department expense		3
Charged sewer department expense		4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<b>5,096</b>	
<b>Taxes paid during year:</b>		
County, state and local taxes	6,322	6
Social Security taxes	1,520	7
PSC Remainder Assessment	81	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<b>7,923</b>	
<b>Balance end of year</b>	<b>3,495</b>	

**INTEREST ACCRUED (ACCT. 237)**

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
Revenue Bonds	809	4,905	4,837	877	1
<b>Subtotal</b>	<b>809</b>	<b>4,905</b>	<b>4,837</b>	<b>877</b>	
<b>Advances from Municipality (223)</b>					
#1	0			0	2
#2	130	275	405	0	3
<b>Subtotal</b>	<b>130</b>	<b>275</b>	<b>405</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0			0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	5
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>939</b>	<b>5,180</b>	<b>5,242</b>	<b>877</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	54,694	0	0	0	0	<b>54,694</b>	<b>1</b>
<b>Add credits during year:</b>							
For Services						<b>0</b>	<b>2</b>
For Mains						<b>0</b>	<b>3</b>
<b>Other (specify):</b>							
NONE						<b>0</b>	<b>4</b>
<b>Deduct charges (specify):</b>							
WRITE OFF OF OLD SPECIAL ASSESSMENT BALANCE-BALANCE UNKNOWN	2,410					<b>2,410</b>	<b>5</b>
<b>Balance End of Year</b>	<b>52,284</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,284</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						<b>0</b>	<b>6</b>



**BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
NONE		2
<b>Total (Acct. 124):</b>	<b>0</b>	
<b>Special Funds (125):</b>		
PRINCIPAL AND INTEREST ACCOUNT	6,083	3
<b>Total (Acct. 125):</b>	<b>6,083</b>	
<b>Notes Receivable (141):</b>		
NONE		4
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	11,678	5
Electric		6
Sewer (Regulated)		7
<b>Other (specify):</b>		
NONE		8
<b>Total (Acct. 142):</b>	<b>11,678</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
DUE FROM VILLAGE OF STODDARD GENERAL AND SEWER FUNDS	8,586	12
<b>Total (Acct. 145):</b>	<b>8,586</b>	
<b>Prepayments (165):</b>		
NONE		13
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		14
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Other Deferred Debits (183):</b>		
NONE		15
<b>Total (Acct. 183):</b>	<b>0</b>	

**BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Payables to Municipality (233):</b>		
DUE TO VILLAGE OF STODDARD	9,252	16
<b>Total (Acct. 233):</b>	<b>9,252</b>	
<b>Other Deferred Credits (253):</b>		
NONE		17
<b>Total (Acct. 253):</b>	<b>0</b>	

**RETURN ON RATE BASE COMPUTATION**

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

<b>Average Rate Base (a)</b>	<b>Water (b)</b>	<b>Electric (c)</b>	<b>Sewer (d)</b>	<b>Gas (e)</b>	<b>Total (f)</b>	
<b>Add Average:</b>						
Utility Plant in Service	372,506	0	0	0	<b>372,506</b>	<b>1</b>
Materials and Supplies	0	0	0	0	<b>0</b>	<b>2</b>
<b>Other (specify):</b>						
NONE					<b>0</b>	<b>3</b>
<b>Less Average:</b>						
Reserve for Depreciation	124,960	0	0	0	<b>124,960</b>	<b>4</b>
Customer Advances for Construction					<b>0</b>	<b>5</b>
Contributions in Aid of Construction	53,489	0	0	0	<b>53,489</b>	<b>6</b>
<b>Other (specify):</b>						
NONE					<b>0</b>	<b>7</b>
<b>Average Net Rate Base</b>	<b>194,057</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>194,057</b>	
Net Operating Income	8,183	0	0	0	<b>8,183</b>	<b>8</b>
<b>Net Operating Income as a percent of Average Net Rate Base</b>	<b>4.22%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>4.22%</b>	

**RETURN ON PROPRIETARY CAPITAL COMPUTATION**

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	37,199	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	81,489	3
<b>Other (Specify):</b>		
NONE		4
<b>Total Average Proprietary Capital</b>	<b>118,688</b>	
<b>Net Income</b>		
Net Income	2,829	5
<b>Percent Return on Proprietary Capital</b>	<b>2.38%</b>	

## **IMPORTANT CHANGES DURING THE YEAR**

**Report changes of any of the following types:**

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**1. Acquisitions.**

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**2. Leaseholder changes.**

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**3. Extensions of service.**

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**4. Estimated changes in revenues due to rate changes.**

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**5. Obligations incurred or assumed, excluding commercial paper.**

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**6. Formal proceedings with the Public Service Commission.**

The Water Utility filed a rate increase with the PSC during 1999. The PSC order was dated July 21, 1999 in Docket 5720-WR-101. The new rates were effective for the 4th quarter of 1999.

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**7. Any additional matters.**

A new Village Clerk/Treasurer/Administrator was hired during 1999.

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## FINANCIAL SECTION FOOTNOTES

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### Income Statement (Page F-01)

To the Village Board  
Village of Stoddard  
Stoddard, Wisconsin

We have compiled the accompanying balance sheets of Village of Stoddard as of December 31, 1999 and 1998, and the related statements of income and earned surplus and supplementary information for the years then ended included in the accompanying prescribed form, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting, in the form prescribed by the Public Service Commission of Wisconsin, information that is the representation of management. We have not audited or reviewed the accompanying supplementary information referred to above, and accordingly, do not express an opinion or any other form of assurance on this information.

These financial statements and supplementary information are presented in accordance with the requirements of the Public Service Commission of Wisconsin, which differs from generally accepted accounting principles. Accordingly, these financial statements and supplementary information are not designed for those who are not informed about such differences.

HAWKINS, ASH, BAPTIE & COMPANY, LLP

La Crosse, Wisconsin  
January 29, 2000

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### Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110) (Page F-07)

In 1998 the Utility gave 13 of their in-stock meters to a trailer park which installed the meters on each of the 13 units in their court. Subsequent to this, the utility was informed by the PSC that this should not have been done.

The utility was required to pay the owner of the trailer court the costs (\$1,980) to remove the newly installed meters. Note: The utility never removed these meters from their records therefore no adjustment was needed on the meters statistical schedule.

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## FINANCIAL SECTION FOOTNOTES

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### Identification and Ownership - Contacts (Page iv)

The head of the utility commission is Mr Clarence McClellan. His home address and phone number are not available.

May 9, 2000

Mrs. Debra Kendhammer, Administrator  
Stoddard Municipal Water Utility  
180 North Main Street  
Stoddard, WI 54658-9530

1999 Analytical Review DWCCA-5720-PJL

Dear Mrs. Kendhammer:

The Public Service Commission has completed their analytical review of your 1999 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. Our review did not identify any such issues. We are closing the review of your 1999 annual report.

Thank you for your efforts in preparing your 1999 annual report. If you have any questions, please feel free to contact me at (608) 267-9198.

Sincerely,

Peter J. Leege  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\Analytical Reviews\1999 analytical review letters\no prob  
CEM.doc

cc: Clarence McClellan, Director

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**WATER OPERATING REVENUES & EXPENSES**

<b>Particulars (a)</b>		<b>Amounts (b)</b>	
<b>Operating Revenues</b>			
<b>Sales of Water</b>			
Sales of Water (460-467)		68,115	1
<b>Total Sales of Water</b>		<b>68,115</b>	
<b>Other Operating Revenues</b>			
Forfeited Discounts (470)		420	2
Other Water Revenues (474)		1,167	3
Amortization of Construction Grants (475)		0	4
<b>Total Other Operating Revenues</b>		<b>1,587</b>	
<b>Total Operating Revenues</b>		<b>69,702</b>	
<b>Operation and Maintenance Expenses</b>			
Plant Operation and Maintenance Expenses (600-660)		24,455	5
General Operating Expenses (680-690)		23,006	6
<b>Total Operation and Maintenance Expenses</b>		<b>47,461</b>	
<b>Other Operating Expenses</b>			
Depreciation Expense (403)		9,153	7
Amortization Expense (404)			8
Taxes (408)		4,905	9
<b>Total Other Operating Expenses</b>		<b>14,058</b>	
<b>Total Operating Expenses</b>		<b>61,519</b>	
<b>NET OPERATING INCOME</b>		<b>8,183</b>	



**WATER OPERATING REVENUES - SALES OF WATER**

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential	245	12,470	36,295	4
Commercial	60	4,675	14,622	5
Industrial				6
<b>Total Metered Sales to General Customers (461)</b>	<b>305</b>	<b>17,145</b>	<b>50,917</b>	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		15,652	8
Other Sales to Public Authorities (464)	7	853	1,546	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
<b>Total Sales of Water</b>	<b>313</b>	<b>17,998</b>	<b>68,115</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name</b> <b>(a)</b>	<b>Point of Delivery</b> <b>(b)</b>	<b>Thousands of Gallons Sold</b> <b>(c)</b>	<b>Revenues</b> <b>(d)</b>
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NONE

**OTHER OPERATING REVENUES (WATER)**

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	15,652	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>15,652</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	420	5
<b>Other (specify):</b>		
NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>420</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	709	7
<b>Other (specify):</b>		
MISC	458	8
<b>Total Other Water Revenues (474)</b>	<b>1,167</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		9
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

**WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	12,429	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	2,807	3
Chemicals (630)	3,251	4
Supplies and Expenses (640)	5,358	5
Repairs of Water Plant (650)	599	6
Transportation Expenses (660)	11	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>24,455</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	7,952	8
Office Supplies and Expenses (681)	830	9
Outside Services Employed (682)	1,599	10
Insurance Expense (684)	2,145	11
Employees Pensions and Benefits (686)	6,049	12
Regulatory Commission Expenses (688)	3,099	13
Miscellaneous General Expenses (689)	1,332	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>23,006</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>47,461</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

<b>Description of Tax (a)</b>	<b>Method Used to Allocate Between Departments (b)</b>	<b>Amount (c)</b>	
Property Tax Equivalent		3,465	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		251	2
<b>Net property tax equivalent</b>		<b>3,214</b>	
Social Security		1,610	3
PSC Remainder Assessment		81	4
Other (specify): NONE			5
<b>Total tax expense</b>		<b>4,905</b>	

**PROPERTY TAX EQUIVALENT (WATER)**

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Vernon				1
<b>SUMMARY OF TAX RATES</b>							2
State tax rate	mills		0.196873				3
County tax rate	mills		5.420870				4
Local tax rate	mills		5.892840				5
School tax rate	mills		12.159100				6
Voc. school tax rate	mills		2.125340				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>25.795023</b>				10
Less: state credit	mills		2.203650				11
<b>Net tax rate</b>	mills		<b>23.591373</b>				12
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							13
<b>Local Tax Rate</b>	mills		<b>5.892840</b>				14
<b>Combined School Tax Rate</b>	mills		<b>14.284440</b>				15
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				16
<b>Total Local &amp; School Tax</b>	mills		<b>20.177280</b>				17
<b>Total Tax Rate</b>	mills		<b>25.795023</b>				18
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.782216</b>				19
<b>Total tax net of state credit</b>	mills		<b>23.591373</b>				20
<b>Net Local and School Tax Rate</b>	mills		<b>18.453550</b>				21
Utility Plant, Jan. 1	\$	<b>369,668</b>	369,668				22
Materials & Supplies	\$	<b>0</b>	0				23
<b>Subtotal</b>	\$	<b>369,668</b>	<b>369,668</b>				24
Less: Plant Outside Limits	\$	<b>0</b>	0				25
<b>Taxable Assets</b>	\$	<b>369,668</b>	<b>369,668</b>				26
Assessment Ratio	dec.		1.015890				27
<b>Assessed Value</b>	\$	<b>375,542</b>	<b>375,542</b>				28
<b>Net Local &amp; School Rate</b>	mills		<b>18.453550</b>				29
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>6,930</b>	<b>6,930</b>				30
Tax Equivalent per 1994 PSC Report	\$	6,873					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$	3,465					32
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>3,465</b>					34

**WATER UTILITY PLANT IN SERVICE**

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	460		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	82,068		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>82,528</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	29,571		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	19,902		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	4,866		20
<b>Total Pumping Plant</b>	<b>54,339</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	3,794	4,782	23
<b>Total Water Treatment Plant</b>	<b>3,794</b>	<b>4,782</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	690		24
Structures and Improvements (341)	0		25

**WATER UTILITY PLANT IN SERVICE (cont.)**

<b>Accounts (d)</b>	<b>Retirements During Year (e)</b>	<b>Adjustments Increase or (Decrease) (f)</b>	<b>Balance End of Year (g)</b>	
<b>INTANGIBLE PLANT</b>				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>				
Land and Land Rights (310)			460	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			82,068	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>82,528</b>	
<b>PUMPING PLANT</b>				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			29,571	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			19,902	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			4,866	20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>54,339</b>	
<b>WATER TREATMENT PLANT</b>				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			8,576	23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>8,576</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Land and Land Rights (340)			690	24
Structures and Improvements (341)			0	25



**WATER UTILITY PLANT IN SERVICE**

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	26,688		26
Transmission and Distribution Mains (343)	109,213		27
Fire Mains (344)	0		28
Services (345)	22,917		29
Meters (346)	26,819		30
Hydrants (348)	32,458		31
Other Transmission and Distribution Plant (349)	0		32
<b>Total Transmission and Distribution Plant</b>	<b>218,785</b>	<b>0</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	530		33
Structures and Improvements (371)	1,106		34
Office Furniture and Equipment (372)	709		35
Computer Equipment (372.1)	0	894	36
Transportation Equipment (373)	0		37
Other General Equipment (379)	7,877		38
Other Tangible Property (390)	0		39
<b>Total General Plant</b>	<b>10,222</b>	<b>894</b>	
<b>Total utility plant in service directly assignable</b>	<b>369,668</b>	<b>5,676</b>	
Common Utility Plant Allocated to Water Department	0		40
<b>Total utility plant in service</b>	<b>369,668</b>	<b>5,676</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

<b>Accounts (d)</b>	<b>Retirements During Year (e)</b>	<b>Adjustments Increase or (Decrease) (f)</b>	<b>Balance End of Year (g)</b>
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			26,688 26
Transmission and Distribution Mains (343)			109,213 27
Fire Mains (344)			0 28
Services (345)			22,917 29
Meters (346)			26,819 30
Hydrants (348)			32,458 31
Other Transmission and Distribution Plant (349)			0 32
<b>Total Transmission and Distribution Plant</b>	<b>0</b>	<b>0</b>	<b>218,785</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			530 33
Structures and Improvements (371)			1,106 34
Office Furniture and Equipment (372)			709 35
Computer Equipment (372.1)			894 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			7,877 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>11,116</b>
<b>Total utility plant in service directly assignable</b>	<b>0</b>	<b>0</b>	<b>375,344</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>0</b>	<b>0</b>	<b>375,344</b>

**SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS**

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			1,492	1,492	1
February			1,363	1,363	2
March			1,500	1,500	3
April			1,533	1,533	4
May			1,969	1,969	5
June			1,851	1,851	6
July			2,113	2,113	7
August			1,019	1,019	8
September			2,042	2,042	9
October			1,681	1,681	10
November			1,460	1,460	11
December			1,454	1,454	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>19,477</b>	<b>19,477</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				270	13
Less: Other utility use					14
Other utility use explanation:					15
Water pumped into distribution system				19,207	16
Less: Water sold				17,998	17
Losses and unaccounted for				1,209	18
Percent unaccounted for to the nearest whole percent (%)				6%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				90	21
Date of maximum: 5/20/1999					22
Cause of maximum:					23
Flushing fire hydrants					
Minimum gallons pumped by all methods in any one day during reporting year				4	24
Date of minimum: 1/12/1999					25
Total KWH used for pumping for the year				43,528	26
If water is purchased:Vendor Name:					27
Point of Delivery:					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
WELL - PROKSCH COULEE ROAD	#1	152	6	200	Yes	<b>1</b>
WELL - 180 N MAIN STREET	#2	127	6	500	Yes	<b>2</b>

**SOURCES OF WATER SUPPLY - SURFACE WATERS**

<b>Location (a)</b>	<b>Intakes</b>			
	<b>Identification Number (b)</b>	<b>Distance From Shore in feet (c)</b>	<b>Depth Below Surface in feet (d)</b>	<b>Diameter in inches (e)</b>
NONE				

1

**PUMPING & POWER EQUIPMENT**

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

<b>Particulars (a)</b>	<b>Unit A (b)</b>	<b>Unit B (c)</b>	<b>Unit C (d)</b>	
Identification	#1	#2		<b>1</b>
Location	PROKSCH COULEE RD	180 N MAIN STREET		<b>2</b>
Purpose	P	P		<b>3</b>
Destination	D	D		<b>4</b>
Pump Manufacturer	FRANKLIN	HIGH THRUST		<b>5</b>
Year Installed	1941	1978		<b>6</b>
Type	VERTICAL TURBINE	VERTICAL TURBINE		<b>7</b>
Actual Capacity (gpm)	200	500		<b>8</b>
Pump Motor or Standby Engine Mfr	FRANKLIN	US ELECTRIC		<b>10</b>
Year Installed	1995	1978		<b>11</b>
Type	ELECTRIC	ELECTRIC		<b>12</b>
Horsepower	25	50		<b>13</b>

<b>Particulars (a)</b>	<b>Unit D (b)</b>	<b>Unit E (c)</b>	<b>Unit F (d)</b>	
Identification				<b>14</b>
Location				<b>15</b>
Purpose				<b>16</b>
Destination				<b>17</b>
Pump Manufacturer				<b>18</b>
Year Installed				<b>19</b>
Type				<b>20</b>
Actual Capacity (gpm)				<b>21</b>
Pump Motor or Standby Engine Mfr				<b>22</b>
Year Installed				<b>23</b>
Type				<b>24</b>
Horsepower				<b>25</b>
				<b>26</b>

**RESERVOIRS, STANDPIPES & WATER TREATMENT**

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	#1		1
<b>RESERVOIRS, STANDPIPES</b>			<b>2</b>
<b>OR ELEVATED TANKS</b>			<b>3</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R		4
Year constructed	1941		5
Primary material (earthen, steel, concrete, other)	OTHER		6
Elevation difference in feet (See Headnote 3.)	300		7
Total capacity in gallons	80,000		8
<b>WATER TREATMENT PLANT</b>			<b>9</b>
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID		10
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE		11
Filters, type (gravity, pressure, other, none)	NONE		12
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0500		13
Is a corrosion control chemical used (yes, no)?	N		14
Is water fluoridated (yes, no)?	N		15

**WATER MAINS**

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	2.000	0	0	0	0	0
M	D	6.000	19,275	0	0	0	19,275
M	T	8.000	2,444	0	0	0	2,444
<b>Total Within Municipality</b>			<b>21,719</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,719</b>
<b>Total Utility</b>			<b>21,719</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,719</b>

1  
2  
3



**WATER SERVICES**

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	1.000	297	0	0	0	297	2	1
M	2.000	1	0	0	0	1		2
M	4.000	2	0	0	0	2		3
<b>Total Utility</b>		<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>2</b>	

**METERS**

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	338	0	0	0	338	36	1
1.000	9	0	0	0	9	0	2
1.500	5	0	0	0	5	0	3
2.000	2	0	0	0	2	0	4
3.000	1	0	0	0	1	0	5
4.000	1	0	0	0	1	0	6
6.000	1	0	0	0	1	0	7
<b>Total:</b>	<b>357</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>357</b>	<b>36</b>	

**Classification of All Meters at End of Year by Customers**

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	246	55	0	4	0	33	338	1
1.000	0	5	0	0	0	4	9	2
1.500	0	1	0	2	0	2	5	3
2.000	0	1	0	1	0	0	2	4
3.000	0	1	0	0	0	0	1	5
4.000	0	0	0	0	0	1	1	6
6.000	0	0	0	0	0	1	1	7
<b>Total:</b>	<b>246</b>	<b>63</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>41</b>	<b>357</b>	

**HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	1
Within Municipality	41				41	2
<b>Total Fire Hydrants</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>	
<b>Flushing Hydrants</b>						
	0				0	3
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	41
Number of distribution system valves end of year:	69
Number of distribution valves operated during year:	69

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operating Revenues - Sales of Water (Page W-02)

During the 1999 rate study process the Village discovered they had mis-classified several customers. In total 1999 revenues are reasonable in comparison to prior year however between classes, revenues appear a bit distorted compared to 1998.

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### Water Operation & Maintenance Expenses (Page W-05)

a/c 620-Much lower than last year due to the Village discovering that the utility had been charged sales tax on their electric bills and should not have been. As a result the utility was credited approximately \$500 for this overcharge. The credit was posted against this expense a/c. In addition, the utility used to get a separate bill for both metering sites. The electric company told the utility they would save money if they could bill them all on one bill. In addition, the 1998 total pumping expense was much higher than previous years due to the installation of the the new controls.

a/c 630-Includes \$1,266 for the purchase of phosphate. The utility was required to start treating their water with phosphate during 1999.

a/c 640-Approximately \$5,528 of the balance is for lab testing of water samples. Includes testing for VOC/inorganics, lead and copper, manganese and iron.

a/c 680-New Village Clerk/Treasurer/Administrator hired in current year who was paid more than the prior clerk. In addition, a deputy treasurer was hired in the current year and 1/4 of her time is allocated to the water utility.

a/c 688-Costs from consultant and PSC for the 1999 water rate increase.

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### Property Tax Equivalent (Water) (Page W-07)

At the Village Board meeting on September 3, 1996, the Board passed a resolution to allow the Water Utility to pay only half of the computed tax equivalent for each of the next 5 years. Therefore the lower amount authorized is \$3,465 or half of the computed equivalent for the current year. See the attachment to the 1997 PSC report for a copy of the resolution.

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### Water Utility Plant in Service (Page W-08)

a/c 332-Includes costs for new scales for chlorination equipment (\$1,995) and costs associated with the new phosphate treatment process (\$2,787).

a/c 372.1-Half of the cost of the billing software upgrade.

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